



Procurement Sub (Finance) Committee

Date: WEDNESDAY, 3 APRIL 2019

Time: 1.45 pm

Venue: COMMITTEE ROOM 2 - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Hugh Morris (Chairman)
Deputy Robert Merrett (Deputy Chairman)
Randall Anderson
John Fletcher
Michael Hudson
Deputy Jamie Ingham Clark
Deputy Clare James
Jeremy Mayhew
Susan Pearson

Enquiries: Antoinette Duhaney, 020 7332 1408,
antoinette.duhaney@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - public agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 13.03.19.
4. **PROCUREMENT SUB-COMMITTEE WORK PROGRAMME**
Report of the Town Clerk
5. **PROCUREMENT STRATEGY 2019-2023 EMERGING THEMES**
Report of the Chamberlain
6. **RISK MANAGEMENT QUARTERLY UPDATE - APRIL 2019**
Report of the Chamberlain
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision
(Pages 1 - 4)

For Information
(Pages 5 - 6)

For Decision
(Pages 7 - 12)

For Information
(Pages 13 - 26)

For Decision

Part 2 - non-public agenda

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 13.03.19.

For Decision
(Pages 27 - 32)

11. **ACTION FRAUD - CONTRACT DISPUTE STRATEGY**

Verbal report of the Chamberlain

For Information

12. **BUSINESS TRAVEL & ACCOMMODATION - PROCUREMENT STAGE 1 STRATEGY**

Report of the Chamberlain

For Decision
(Pages 33 - 44)

13. **LIFT MAINTENANCE SERVICES - PROCUREMENT STAGE 2 AWARD**

Report of the Chamberlain

For Decision
(Pages 45 - 50)

14. **CITY OF LONDON POLICE AND RAIL DELIVERY GROUP STAGE 2 CONTRACT AWARD**

Report of the Commissioner

For Decision
(Pages 51 - 56)

15. **CONTINUOUS DELIVERY ROADMAP OVERVIEW**

Report of the Chamberlain

For Information
(Pages 57 - 62)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**